



Leaders-In-Training Program

LEADERSHIP APPLICATION

Village of Bellevue
2828 Allouez Ave. Bellevue,
WI 54311

(920)468-5225
www.villageofbellevuewi.gov

Step 1:

- Complete application, Background Information Request, and personal statement and submit to the Village Office.
- Have 1 reference form completed on your behalf and returned to the Village Office.

Step 2:

- Once materials are received, you will be contacted by the Recreation Supervisor and asked to attend a mandatory group interview the week of June 5th:

Step 3:

- Camp Director and Coordinator will invite those that pass the interview process to a 1 day training session during camp hours.

APPLICANT INFORMATION

Name: _____ Date of Birth ___/___/___ Age _____

Address: _____ City _____ Zip Code _____

Phone: _____ Email: _____

Parent/Guardian: _____ Work Phone: _____

T-SHIRT SIZE

Please select one: S M L XL 2XL (Adult Sizes)

PLACEMENT/SCHEDULE

Preferred Park: DeBroux Park Josten Park

Preferred Schedule: 9:00 am - 12:00 pm Mon. Tues. Wed. Thurs. Fri.

1:00 pm - 4:00 pm Mon. Tues. Wed. Thurs. Fri.

PERSONAL STATEMENT

Please include a personal statement that addresses the following questions.

- Why do I wish to participate in the LIT Program?
- What experiences, skills (crafts, sports, etc.) or talents would I bring to the LIT Program?
- What do I hope to gain from participating in the LIT Program?

REFERENCES

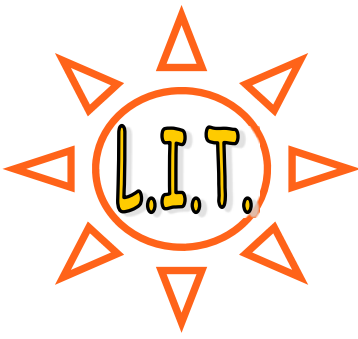
Please submit 1 reference form found with the application packet. Choose an individual who is familiar with you to act as your reference (examples: teacher, pastor, mentor). *References can not be a relative.*

SIGNATURE AGREEMENT

I understand that I am applying for a volunteer position and no monetary compensation will be awarded.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



Leaders-In-Training Program

BACKGROUND INFORMATION REQUEST

Name: Last	First	Middle	Maiden
Address: Street	City	State	Zip Code
Drivers License Number (In none write N/A):		State of Issue:	
Social Security Number:		Date of Birth:	

Do you have a pending criminal charge against you and/or have you ever been convicted of a crime, either misdemeanor or felony? Yes ____ No ____ . If yes, please explain: _____

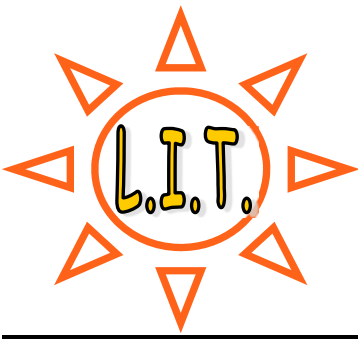
Note: A conviction record or pending arrest record does not constitute an automatic bar to employment and will be considered only if there is a substantial relationship to the responsibilities of the particular position, or if the employer deems there is a bona fide occupational qualification inherent in the position which requires this information prior to hearing.

I hereby certify that all statements made on or in connection with my application are true, complete and correct to the best of my knowledge and belief. I understand and agree that any misstatements or omissions of material fact subject me to disqualification or, if hired, dismissal.

I realize that during the processing of my application, my background as it relates to this job, will be investigated by the Village of Bellevue. I understand that any information concerning my past will be considered in evaluating me as an applicant to the Village of Bellevue and that all information obtained during this investigation is confidential. The people contacted will be advised that what they say will be held in confidence.

Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



Leaders-In-Training Program REFERENCE FORM

Village of Bellevue 2828
Allouez Ave. Bellevue, WI
54311

(920)468-5225
www.villageofbellevuewi.gov

The below named individual is applying to participate in the Leaders-In-Training Program at the Village of Bellevue. The Leaders-In-Training will work along side our Camp Counselors in the Summer Day Camp. They will be responsible for planning activities, taking inventory of snack items, and much more. As a part of the selection process, we require 1 reference before an application will be considered. Your thoughtful consideration is requested as you complete this form.

Applicant's Name: _____

Name of Reference: _____

Relationship to Applicant: _____

How long have you know that applicant? _____

1. What is the applicant's level of responsibility?

Highly Responsible Somewhat Responsible Irresponsible
5 4 3 2 1

Comments: _____

2. How does the applicant relate with peers?

Well Poorly
5 4 3 2 1

Comments: _____

3. How does the applicant relate with children?

Well Poorly
5 4 3 2 1

Comments: _____

4. How does the applicant respond to challenges or stress?

Positively Negatively
5 4 3 2 1

Comments: _____

5. Is the applicant self-motivated?

Yes 5 4 Somewhat 3 2 No 1

Comments: _____

6. Do you feel the applicant would make a serious commitment to the LIT program?

Yes 5 4 Somewhat 3 2 No 1

Comments: _____

Please comment upon additional strengths or weaknesses of this applicant:

Signature: _____ Date: _____

May we contact you regarding this applicant? _____ Daytime Phone: _____

Thank you for your time and feedback! Please return this form to the address listed below. Please feel free to contact me should you have any questions or concerns.

Jess Harkcom
Recreation Supervisor
(920)593-5516
jharkcom@villageofbellevuwi.gov

Village of Bellevue
2828 Allouez Avenue
Bellevue, WI 54311